



Student Acceptable Use Agreement And
Guidelines for Pathways High
Technology Resources

**Student Acceptable Use Agreement And Guidelines for Pathways High Technology
Resources**

Definition of Terms and Acronyms	4
Overview/Purpose	4
Pathways High EdTech Philosophy	5
Your Privacy - Pathways High Monitoring	5
Consequences for Agreement Violations	6
Copyright Compliance	6
Your Identity	7
Passwords	7
Accessing Content	7
Software	8
Hardware	8
Communications	9
Social Media	9
Internet Safety Policy	10
Access to Inappropriate Material	10
Inappropriate Network Usage	10
Education, Supervision and Monitoring	10
Remote Learning Guidelines and Expectations for Students and Families	12
Guidelines for Remote Learning Experiences	12
Expectations for Remote Learning	12
Student Remote Learning Daily Checklist	13
How can students get the support that they would normally get at school?	14
Remote Learning Frequently Asked Questions	14
When will lessons be available on MyLC?	14
How will attendance be recorded?	15
How long do students have to complete their work each day?	15
What if students have trouble completing a lesson?	15
What can a remote learning experience look like?	16

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Check in and Expectations	15
Instruction	15
Check for Understanding	15
Application of Learning	16
Closure	16
Off Campus Technology Use	17

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Definition of Terms and Acronyms

Digital Citizenship:

- Digital citizenship is demonstrating responsible and appropriate behavior when using technology and technology based resources. Pathways High recognizes its role in developing digital citizens who know what appropriate technology use is, when it is advantageous to use technology and who demonstrate intelligent and respectful technological behavior and security practices. Principles of digital citizenship include digital literacy, ethics, etiquette, online safety, norms, rights, culture and respectful behavior.

PHET (Pathways High Education Technology or 'EdTech'):

- Pathways High Technology EdTech are any resources Pathways High owns, leases, licenses or borrows, that has a technology aspect to it. EdTech Resources include, but are not limited to, user accounts, computers, devices, software and applications, wired and wireless networks, and Internet access.

Technology Coordinator ("TC"):

- The Technology Coordinator is the faculty member designated by Pathways High administration as responsible for the oversight of, and advocacy for, Pathways High Education Technology.

Overview/Purpose

Technology plays an increasingly important role in the way that students access content, complete and present coursework and communicate. This document is intended to communicate the policies governing students' use of Pathways High Education Technology ("EdTech") Resources. Pathways High Technology EdTech are any resources Pathways High owns, leases, licenses or borrows, that has a technology aspect to it. EdTech Resources include, but are not limited to, user accounts, computers, devices, software and applications, wired and wireless networks, and Internet access.

Pathways High provides technology for educational purposes. Improper use of these resources can have numerous negative effects on its users, including, but not limited to:

1. Exposure to offensive and potentially harmful content.
2. Breaching of confidentiality, integrity, availability, possession, utility, or authenticity of personal and private information.
3. Misinterpretation of information and sources.
4. Improper use of school funds.
5. Denial of services.
6. Exposure of school resources to viruses, malware, and spyware.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

7. Non-compliance with state and federal mandates.

Pathways High uses tools, processes, procedures, and services to help ensure that school EdTech resources are used safely and appropriately. In addition to these measures, safe and proper EdTech resource use also relies on the awareness and integrity of the users themselves. This document contains the common set of rules and guidelines that must be accepted in order to gain access to Pathways High EdTech Resources.

If you are unsure whether an action or activity falls within the acceptable guidelines, Pathways High expects you to seek the advice of a staff member before proceeding with that action.

Pathways High EdTech Philosophy

Pathways High is committed to ensuring that access to school technology is distributed equitably, and to ensuring that all students have the ability to utilize appropriate EdTech resources for educational purposes. We encourage all members of the Pathways High community to utilize our technology resources to inform, enhance, and document learning. We are committed to ensuring the privacy and safety of all users and to maintaining and expanding the variety of resources available to our staff and students.

Your Privacy - Pathways High Monitoring

PHET and all user accounts are the property of Pathways High or licensed to Pathways High. As such, Pathways High reserves the right to monitor and access information on the system and in users' accounts. Network storage areas may be accessed by Pathways High to review files and communications, maintain system integrity, to ensure that users are using the system responsibly and to ensure there are no violations of school policies.

There is no right to privacy nor should any user of PHET have any expectation of personal privacy in any matter stored in, created, received, or sent using PHET. These are subject to review by the schools at any time, with or without notice, with or without cause and without the permission of any student or parent/guardian. Pathways High reserves the right to monitor access, retrieve, download, copy, listen to, or delete anything stored in, created, received or sent over school computer networks, computers, email system or any other PHET, without notice and without the permission of any user.

Moreover, to protect the integrity of PHET and users thereof against unauthorized or improper use of these systems, Pathways High reserves the right, without notice, to limit or restrict any individual's use, and to inspect, copy, remove, or delete any unauthorized use of this technology upon authorization of the principal or his/her designee.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Consequences for Agreement Violations

PHET is shared and available to the PH community. These resources may not be used in any way that disrupts or interferes with use by others.

Students must respect all copyrights and licenses to software and other on-line information, and may not upload, download, or copy software or other material through PHET.

The following are some of the actions that are not permitted, and violations may result in a loss of access as well as other disciplinary or legal action, including expulsion:

- Damage, vandalism or theft of equipment, systems or networks
- Use of the computer equipment, networks and systems for unlawful purposes, commercial purposes or personal gain
- Violations of copyright law
- Plagiarism
- Theft, piracy, improper downloading or modification of software
- Transmitting computer viruses
- Sending or retrieving information that violates school policies and/or applicable laws (e.g., sending and/or retrieving information that is pornographic, vulgar, racist, sexist, abusive, harassing, offensive or attacking)
- Any attempt to guess passwords, use another's password, break into other accounts, or gain unauthorized access to administrator accounts
- Trespassing in another's computer, portfolio, folders, work or files
- Concealing or misrepresenting one's identity while using the system
- Intentionally wasting limited resources
- Any use which is unlawful under applicable State or Federal law
- Any use which PH determines is objectionable in its sole discretion

Copyright Compliance

Students may not use any PH technology resource, including PH owned email accounts, etc, to copy, download, store, or share any type of copyrighted materials (including music or films) without the owner's permission.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Unauthorized storing and distribution of copyrighted material is illegal and may subject the copier to substantial civil and criminal penalties. Pathways High assumes no responsibility for copyright or licensing violations by its users. Pathways High will fully cooperate with any law enforcement investigation into copyright or licensing violations by its users.

Your Identity

PH students will be, or have been, issued one or more accounts by Pathways High. These accounts will include, but are not limited to, email accounts, network login accounts, application logins and security QR codes. A student's identity includes any physical components related to these accounts such as building security access, ID cards, etc.

Students **ARE** expected to:

1. Keep your credentials, in particular your passwords, private and confidential.
2. Always be cautious about "signing in" with your credentials to third party services or if prompted to do so via email, a link in a document, etc.
3. Use your credentials only for activities approved by Pathways High.
4. Always represent yourself accurately with your Pathways High identity.
5. Only include information that is educationally relevant in your identity.
6. Only use avatar images that are acceptable to the community as a whole.

Students are expected **NOT** to:

1. Allow other people to utilize your credentials or access cards.
2. Use other people's credentials, regardless of whether they give you permission.
3. Obtain, or try to obtain, other people's credentials without their knowledge.
4. Pretend to be another person online or otherwise.
5. Advertise a business or other type of non-education related entity within your identity.
6. Use your Pathways High credentials to create or set up **personal** accounts in third party services - i.e Facebook, Instagram, Twitter, etc.

Passwords

Students are held accountable for any action taken under their UserID and password. When using technology, a password is your signature - it proves who you are. Passwords should never be shared. If anyone asks for your password you must decline that request. We ask our students to protect themselves, protect others, and protect the school by never sharing passwords. If you ever suspect your password is compromised you should change the password.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Accessing Content

Access to content via email and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Families are reminded, however, that Pathways High does not control the content of the Internet. Accordingly, Pathways High does not have control over the type of information accessible to students or the quality of the same, though Pathways High does use internet filters, as described in the Internet Safety Policy. Pathways High cannot completely limit access to materials that a parent/guardian or family might consider inappropriate. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well.

Pathways High believes that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information resources. Ultimately, appropriate use of this resource is the responsibility of the user.

Software

Students are NOT permitted to install, or attempt to install software on any technology resource without express permission from the Technology Coordinator. Software installation not permitted on PH technology devices includes, but is not limited to, apps, extensions, software intended to bypass monitoring services, “hacking” tools, and anonymity software and/or services.

Hardware

Students are expected to be responsible for the care of any PH technology hardware that has been issued to them or is in their possession, both on and off campus. The care taken should be sufficient enough that the hardware is not damaged through neglect.

Users are to take all reasonable precautions to secure any PH technology hardware that has been issued to them or is in their possession both on and off campus. This includes ensuring that devices are not left unattended in public areas and ensuring that hardware is sufficiently secured if temporarily left in vehicles.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Students are expected **NOT** to:

1. Vandalize any PH technology hardware.
2. Deface any PH technology hardware issued to them in order to label it (i.e. scratching the user name into the case of a device).
3. Leave issued, or borrowed, hardware unsecured while unattended .
4. Lend or otherwise give their PH issued, or borrowed, hardware to another person without a justifiable, and defensible, educational or professional reason.
5. Sell or give away/donate any PH technology hardware.
6. Attach or connect any personally owned or non-PH-issued hardware.

Repair or replacement costs for any intentional damage/loss, or damage/loss caused by neglect of the device, will be the responsibility of the user.

Communications

Students are responsible for their own behavior on PHET just as they are everywhere in the school environment. Communications on PHET are often public in nature. General school rules for behavior and communications apply.

It is presumed that users will comply with school standards. Aside from the clarification of such standards, PH is not responsible for controlling the communications of individuals utilizing the network. PH does use technology to restrict access to certain harmful websites and it monitors for any online evidence of self harm or attempts to compose or access material deemed explicit by internet filters.

Social Media

Social Media is becoming an important tool for schools to communicate with students and families. Pathways students are welcome and encouraged to participate in interactions with the school online and are expected to behave responsibly in these interactions. Disrespect or abuse directed toward the school, its staff, or students as well as posting photos of students without their consent may result in disciplinary action.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Internet Safety Policy

It is the policy of Pathways High to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act ("CIPA") [Pub. L. No. 106-554 and 47 USC 254(h)].¹

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Pathways High online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Pathways High staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, CIPA, the Neighborhood Children's Internet Protection Act, and

¹ http://e-ratecentral.com/CIPA/Childrens_Internet_Protection_Act.pdf

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Protecting Children in the 21st Century Act, Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of Pathways High IT Administrators or designated representatives.

The Pathways High IT Administrators or designated representatives will provide age-appropriate training for students who use the Pathways High Internet facilities. The training provided will be designed to promote the Pathways High commitment to:

1. The standards and acceptable use of Internet services as set forth in the Pathways High Internet Safety Policy;
2. Student safety with regard to:
 - a. safety on the Internet;
 - b. appropriate behavior while online, on social networking Web sites, and in chat rooms;
 - c. and cyberbullying awareness and response.
3. Compliance with E-Rate requirements of CIPA.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Remote Learning Guidelines and Expectations for Students and Families

Guidelines for Remote Learning Experiences

1. The virtual educational environment is an extension of the regular school/classroom environment. Normal Pathways High rules and policies apply.
2. Pathways High will create a Google Suite for Education account on behalf of students, using the following student information: first and last initial. Students should not share their login information with others.
3. When participating in video conferencing, students should be located in a quiet environment conducive to learning. Students should wear appropriate clothing, consistent with their school's dress code, and they should be mindful of what is visible in the background. If necessary, parents may wish to be present to assist their child with the technology as appropriate.
4. With parent permission, some teachers/therapists may wish to deliver instruction/therapy in a small group environment, similar to what would occur in the regular school/classroom environment. Families are expected to respect the privacy of other students; group sessions shall not be recorded (including screenshots), and information regarding other students shall not be shared with others outside of the group session.
5. Pathways High staff will not communicate with students between the hours of 10:00 p.m. and 6:00 a.m.
6. If parents have questions or concerns about virtual instruction/services, they should contact a school administrator via email, or phone at (414) 943-2891.

Expectations for Remote Learning

- All expectations for learning will be available on [MyLC](#), our Learning Management System. A variety of digital or traditional tools may be used for student learning, but all information about the learning students will be doing each day will be available on MyLC.
- **Students Attendance includes a student logging into ALEKS, an online seminar session provided by a teacher, or submitting a task in MyLC for either seminar.**
- **Information about lessons will be available in [MyLC](#) by 8:00 a.m.** on Monday, or the first instructional day of the school week, including an announcement that clarifies what students need to do for that day as well as links to resources/activities.
- If students need support for [MyLC](#), connect with teachers and advisors first.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

- All teachers will hold remote office hours between 9 a.m and 3:30 p.m. During office hours, teachers will be available via phone or email. Teachers will also be monitoring student work throughout the day and may also choose to set up specific times for live discussions or sessions to connect with students. When this happens, teachers will communicate that information to students.
- Communicate with teachers using email. You can find contact information on the [Pathways High Website's Staff page](#).
- Verification of attendance on Skyward, the program PH uses to communicate attendance data to the Wisconsin Department of Public Instruction, indicates that students have completed required work for the day in each class.
- Reminder: The expectations of the Acceptable Use Policy and [Off-Campus Technology Policy](#) are enforced during Remote Learning Days.
- In order to protect both our students and our technology, Pathways High will be using GoGuardian to monitor student use of Pathways High technology during the period of extended remote learning. Websites will be filtered exactly as they are during the school day and administration will be checking and responding to alerts during school hours. Parents may be notified of any concerns.
- Students, please maintain a healthy work/life balance. Keep lines of communication open with your teachers and connect with your teachers and advisor if you are having difficulty.

Remote Learning Support

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

✓	Student Remote Learning Daily Checklist
	I have logged in to MyLC and checked the Announcement located at the top of each course's syllabus.
	<p>I have created a learning plan for the day. This plan includes:</p> <ul style="list-style-type: none"> · list of what is due for each class each day · outline of when I will work on each class · Aleks topics to be complete <p>Click here for a daily planner that you can copy and use each day.</p>
	I have completed the required work for each course and submitted it as a record of my attendance.

How can students get the support that they would normally get at school?

In addition to teachers and advisors, students may require additional assistance from the following Pathways High personnel:	
Kim Taylor Director ktaylor@pathwayshigh.org	Dr. Stacy Knetter Principal sknetter@pathwayshigh.org
Franz Meyer Dean of Culture fmeyer@pathwayshigh.org	Michelle Raynier Operation Manager mraynier@pathwayshigh.org
David Comer Student and Family Liaison dcomer@pathwayshigh.org	Kyle Charters Special Education Director kcharters@pathwayshigh.org
Angelique Byrne IMPACT Coordinator abyrne@pathwayshigh.org	Christopher Kjaer Technology Coordinator ckjaer@pathwayshigh.org

Remote Learning Frequently Asked Questions

1. When will lessons be available on [MyLC](#)?
 - a. All lessons will be available by 8:00 am. If remote learning is required for an extended time, work for the week will be available on Monday of each week.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

2. What devices will students be using?
 - a. Students who do not have access to technology at home will be allowed access to school-issued Chromebooks and can use those to access their work. Students will need to be able to connect to wi-fi. If you are unable to connect to wi-fi, please contact the school's Technology Coordinator, and Pathways High will work with you to ensure a connection.

3. How will attendance be recorded?
 - a. **Attendance includes a student logging into ALEKS, an online seminar session provided by a teacher, or submitting a task in MyLC for either seminar.**

4. How long do students have to complete their work each day?
 - a. Because student submission of work counts as their attendance for that day, students should complete some evidence of learning by 3:30 p.m. each day.
 - b. If students have technical difficulty and are unable to submit work, they need to communicate with their teachers and advisor.

5. What if students have trouble completing a lesson?
 - a. Students should email or call their teachers with questions about the lesson. For immediate contact with teachers, students should email between the hours of 9:00 a.m. and 3:30 p.m. when teachers are available for remote office hours. If students have technical difficulty which prevents them from completing a lesson, they should communicate with the teacher. Students should contact teachers first, who can determine the level of support students need.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

What can a remote learning experience look like?

1. Check in and Expectations

The learning day will begin with accessing the day's requirements from each seminar's syllabus and Aleks in [MyLC](#). This is similar to the way that seminar would start on a normal school day with a clarification of the learning intentions and expectations for the day.

2. Instruction

Teachers may provide a mini-lesson using a video, a live video conference, an interactive tool such as Pear Deck, or written text that would need to be read.

3. Check for Understanding

Teachers will ask students to submit some evidence of learning to make sure they understand the lesson being taught as well as answer any questions they might have about the learning content.

4. Application of learning

If students are working on a project, paper, or preparation for a summative assessment, they may be asked to apply what they have learned to that task.

5. Closure

Students may be asked to reflect on their learning at the end of the lesson or be given an opportunity to check in with their teacher.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Off Campus Technology Use

Pathways High owned Chromebooks, calculators and equipment may be taken off-campus by students enrolled in off-campus college classes or for circumstances approved by a sponsoring teacher & PH Admin, with proper written authorization only. When Pathways High owned equipment has been approved for off-campus use, it is the responsibility of the IT Technology Coordinator (“TC”) to:

1. Ensure the equipment has a Pathways High asset tag affixed to it, and
2. Complete the “[Authorization for Off-Campus Use of Pathways High Technology](#)” form before equipment is removed from campus.

The student will be responsible for safeguarding all assigned equipment while it is in their possession. The conditions under which equipment may be taken off-campus are listed below, and are hereby a part of the agreement signed by the responsible Pathways High Director on the “[Authorization for Off-Campus Use of Pathways High Technology](#)” form:

1. To immediately report lost, stolen or missing equipment to the TC, to the local campus police, and provide related incident information.
2. To be responsible for loss or damage to equipment from negligence or unauthorized use.
3. To ensure equipment is stored in a safe place within a sleeve or backpack.
4. To ensure equipment is charged and ready for use during learning hours.
5. To return equipment on due date, or upon request.

Technology Requirement: All Pathways Technology must have an Asset Identification Number affixed to it and an “[Authorization for Off-Campus Use of Pathways High Technology](#)” form on file. This form must be filled out if the laptop will be taken off-campus. Chromebooks or other technology will not be issued by the Technology Coordinator until it has been tagged and the form has been completed.

Procedure:

The Technology Coordinator is responsible for maintaining records of Pathways High equipment taken off-campus. A check-out/check-in system must be established, with agreement between the Tech Coordinator and the sponsor, whether off-campus use is for a short time period, or long term. Minimum required information includes a description of the item, the Pathways High identification asset number affixed to it, the equipment’s serial number, the student to whom it is assigned, the off-campus location and verified schedule, the dates checked out (and in), and the signatures of the student, the Director and the Technology Coordinator.

Before the equipment is taken off-campus, there must be an “[Authorization for Off-Campus Use of Pathways High Technology](#)” form completed and any required deposit must be paid. When the equipment is returned to campus, the Technology Coordinator must acknowledge the return

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

of the equipment on the “[Authorization for Off-Campus Use of Pathways High Technology](#)” form with return dates and signatures. Any equipment that is lost, missing, stolen or otherwise not available for its intended use, should be referred to the Technology Coordinator for further proceedings.

Students must be aware that GoGuardian monitoring remains in effect during off-campus use, and that all online activity is periodically monitored by GoGuardian. Any personal or private online activity that the student seeks to keep confidential should be conducted using another device. Failure to abide by the Off Campus Technology Policy or the Acceptable Use Policy (AUP) will result in revocation of off-campus privileges.

Authorization for off-campus technology use expires on the last day of the academic year. If a student wishes to utilize school technology during the summer, a new “[Authorization for Off-Campus Use of Pathways High Technology](#)” form must be completed.

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Acceptance of Pathways High Student Acceptable Use Policy and Guidelines for Pathways High Technology Resource Use

Please fill out and return this page to the Pathways High office.

Upon request, a printed copy of the guidelines can be provided by Pathways High.

By signing below you agree that you have read and discussed the Pathways High Student Acceptable Use Policy and Guidelines for Pathways High Technology Resource Use with your student(s) and that your student(s) will make every effort to comply with the policies within. You waive any claims against the school, the school board, board officers, officials, agents and employees, which may arise from this choice. Check each box below, enter your name, the name of your student(s), sign and date the form, and return it to the school office.

- I agree with the guidelines found within the Pathways High Student Acceptable Use Policy and Guidelines for Pathways High Technology Resource Use. I have discussed them with my student(s) and they understand their obligations.

- I give permission for teachers and staff of Pathways High to communicate with my student(s) using telephone, Zoom, or a similar platform, as described in the Guidelines for Remote Learning Experiences.

Student Name: _____

Student Grade: _____

Parent Name: _____

Date: _____

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Authorization for Off-Campus Use of Pathways High Technology

Name of Student Checking out Device:

Device Description:

Pathways Asset ID Number:

Serial Number:

Security Deposit Amount (if applicable):

This authorization applies to any technology device owned by Pathways High. This includes Chromebooks, calculators, digital cameras, camcorders and any other technology equipment. All conditions of the Acceptable Use Policy apply regardless of where or by whom this device is used.

You may not take any technology device “off campus” that has not been assigned to you without first receiving permission, completing an **Authorization for Off-Campus Use of Pathways High Technology** form for that technology and submitting any necessary security deposit for the item.

You take sole responsibility for the device and its use during the checkout period, including when you transport it in a personal vehicle or use it at your home or any other non-school location. Submission of this form is an agreement to the following conditions:

1. To immediately report lost, stolen or missing equipment to the Technology Coordinator, to the local campus police, and provide related incident information.
2. To assume responsibility for loss or damage to equipment from negligence or unauthorized use.
3. To ensure equipment is stored in a safe place within a sleeve or backpack.
4. To ensure equipment is charged and ready for use during learning hours.
5. To return equipment on due date, or upon request.
6. To maintain equipment by keeping the antivirus and operating system updated and functioning properly.

Name of Authorizing Staff Member:

Date of Written Staff Authorization:

Date of Director Authorization:

Student Acceptable Use Agreement And Guidelines for Pathways High Technology Resources

Acceptance of Off Campus Technology Conditions

I have read and understand the above restrictions and responsibilities.

Parent/Guardian Signature: _____

Parent Signature Date: _____

Student Signature: _____

Checkout Date: _____

Security Deposit Received: _____

Signature of Person
Receiving Returned Device: _____

Return Date: _____